

**Architectural Review Application – ACC
Request for Home Improvement**

I understand the Architectural Control Committee (ACC) will act on this request as quickly as possible and will advise me in writing whether this application is approved or denied. I agree not to begin the proposed project until the Committee notifies me of their approval and/or conditions of approval. If construction has already begun, I will cease construction until approval has been granted. **FAILURE TO SUBMIT ALL REQUIRED INFORMATION WILL RESULT IN THE APPLICATION BEING RETURNED DENIED UNTIL ALL INFORMATION CAN BE PROVIDED. MOST ARCHITECTURAL COMMITTEES ARE ALLOWED 30 DAYS TO RESPOND TO AN APPLICATION.**

Community Name

Print Name

Home Phone Number

Address

Work or Cell Phone Number

City, State, Zip

Email Address

Type of Improvement/Change

- | | | |
|---|---|---|
| <input type="checkbox"/> Basketball Goal | <input type="checkbox"/> Paint: ___ Siding ___ Trim | <input type="checkbox"/> Room Addition |
| <input type="checkbox"/> Deck | ___ Brick ___ Doors | <input type="checkbox"/> Sidewalk |
| <input type="checkbox"/> Door: Front/Storm/Garage | ___ Other | <input type="checkbox"/> Siding |
| <input type="checkbox"/> Driveway Extension | <input type="checkbox"/> Patio | <input type="checkbox"/> Solar Panels |
| <input type="checkbox"/> Fence: ___ Replacement | <input type="checkbox"/> Patio Cover | <input type="checkbox"/> Solar Screens |
| ___ Relocation ___ Stain | <input type="checkbox"/> Play Structure | <input type="checkbox"/> Hot Tub |
| <input type="checkbox"/> Flag/Flagpole | <input type="checkbox"/> Pool/Spa | <input type="checkbox"/> Storage Building |
| <input type="checkbox"/> Gazebo | <input type="checkbox"/> Rain Barrel | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Major Landscaping | <input type="checkbox"/> Roof | |

Height: _____ (from ground to highest point)

Length: _____ Width: _____

Materials: _____

Color: _____

Roof Materials: _____

Roof Color: _____

Signature of Property Owner

Date

DO NOT WRITE BELOW THIS LINE

Application Approved

Conditions: _____

Application Denied

Reason for Denial: _____

Signature of ACC Chairperson or Member/Date

Approvals are valid for 90 days. Any approved projects must be completed within the 90-day period.
Failure to begin or complete the project will result in the need to re-apply.

Complete Application and Mail to:

VanMor Properties, Inc.

7102 Glen Chase Court, Houston, Texas 77095

Phone: (832) 593-7300

www.vanmor.com

Fax: (832) 593-7301

GENERAL INSTRUCTIONS FOR APPLICATION FOR HOME IMPROVEMENTS/MODIFICATIONS
 (Check your community's deed restrictions for specifics.)

A LOT SURVEY OR TO-SCALE DRAWING SHOWING THE PROPERTY LINES, BUILDING/UTILITY EASEMENTS, FENCES, ETC. IS REQUIRED FOR ALL ADDITIONS TO THE PROPERTY OR HOME (I.E., BASKETBALL GOAL, DECK, DRIVEWAY, OUTBUILDING, PATIO, PLAY STRUCTURE, POOL/SPA, ETC.) IN ADDITION, AN ELEVATION DRAWING MUST ACCOMPANY ALL APPLICATIONS FOR A STRUCTURE WITH WALLS OR A ROOF.

	Improvement	Description	Submit	Size, Height, Color, Materials	Show on Survey
1	Concrete Work/Pavers	Sidewalks, driveway extension, etc.	Photo, brochure, web link	✓	✓
2	Decking/Patio		Drawing	✓	✓
3	Door Front/Storm/Garage		Photo, brochure, web link	✓	
4	Fence	Details to include: cap rail, rot board, relocation and staining of fence, if applicable.	Sample of stain color or web link	✓	Current location and proposed location of fence
5	Landscaping/ Tree Removal/ Replacement		Tree size, height & type landscape drawings	✓	✓
6	Painting/Siding	Details to include: which part(s) of the home are being painted and what color(s) are to be used; based on your Deed Restrictions	Sample of color or web link	✓	
7	Play Structure/ Equipment	Play structure, swing set, trampoline, basketball goal, etc.	Photo, brochure, drawing or web link	✓	✓
8	Pool/Spa		Detailed drawings. Must show access to rear of property and location of equipment.	✓	Pool and equipment
9	Rain Barrel		Must be shielded from view	✓	✓
10	Roof/Shingles		Manufacturer's name and color name (brochure, small sample or web link)	✓	
11	Structure	Patio cover, arbor, gazebo, storage shed, room addition, etc.	Elevation drawing or photo showing how the structure will look.	✓	✓
12	Solar Panels		Photo, brochure, web link and drawing showing location	✓	✓
13	Solar Screen/Window Tint		Samples, photo or web link	✓	
14	Wrought Iron Gates		Drawing, picture, brochure, web link	✓	✓
15	Yard Decorations	Flags, birdbaths, benches, statues, signs, lighting, etc.	Photo, brochure or web link	✓	✓